

# INSTRUCTIONS



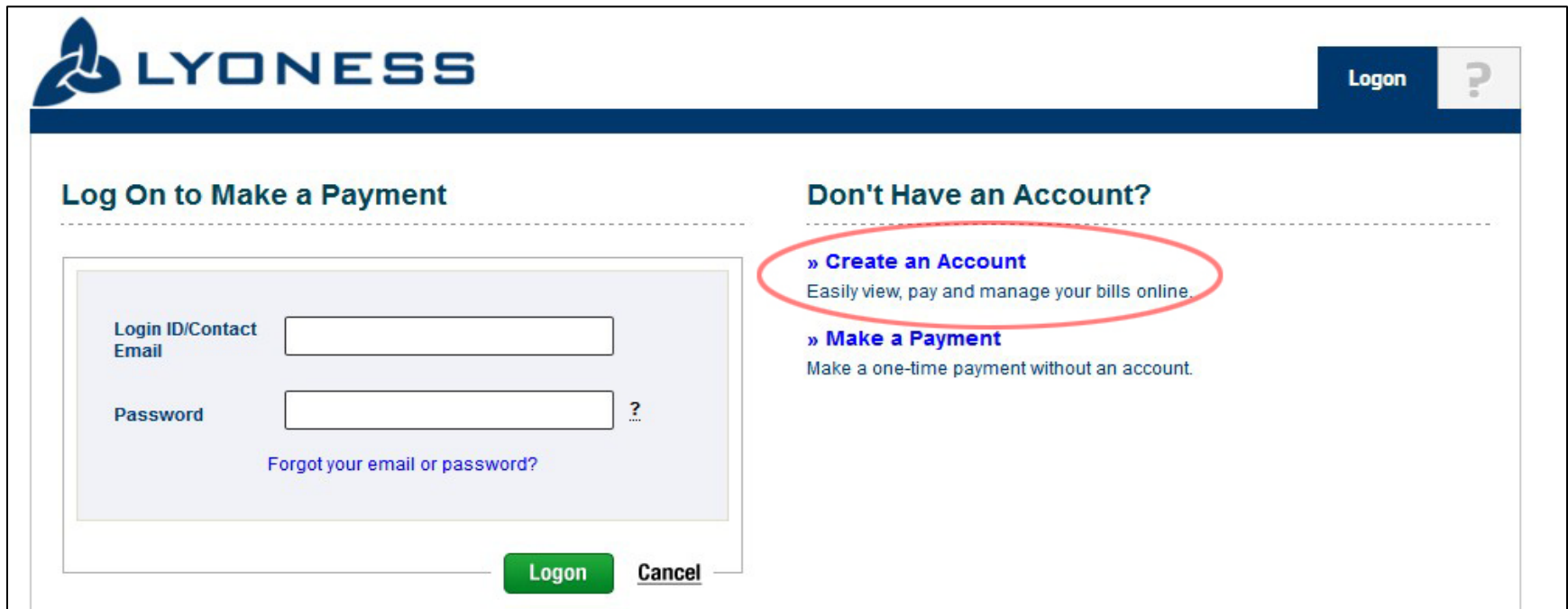
## STEP 1

# Create an Account

Click on the **link below** or copy the link to the URL line of your web browser.

<https://www.ecpays.com/epayconsumer/epay/consumer/lyonessus>

Click on “**Create an Account**” (circled in red). If you have already created an account, please skip to **STEP 2**.



**LYONESS** Logon ?

### Log On to Make a Payment

Login ID/Contact Email

Password  ?

[Forgot your email or password?](#)

**Logon** **Cancel**

### Don't Have an Account?

» **Create an Account**  
Easily view, pay and manage your bills online.

» **Make a Payment**  
Make a one-time payment without an account.

## Create an Account

- Please be sure to use the same information as your Lyoness membership for the following fields: Lyoness ID, Name, Address, Phone, Email.
- For our Member's security, it is strictly prohibited to fund another Lyoness Member's Shopping Credit Account.
- By clicking CONTINUE, you will receive the following confirmation page.



Create Account



Welcome, Guest! | [Log On](#) or [Create an Account](#)

**Thank you for creating an account.**

You have successfully created an account. A verification email is being sent to [john.smith@mail.com](mailto:john.smith@mail.com). Please check your email and follow the instructions provided.

[»Login](#)

# Login To Your Account

Check your email from:  
[payments@lyoness.us](mailto:payments@lyoness.us)

Click on the link provided and login to your account using your temporary password.

This will allow you to change your password.

## Change Your Password

You must first enter your current password before creating a new one.

Current Password

.....

New Password

..... ?

Confirm Password

.....

Continue

Cancel

Check the box (circled in red) and click **MAKE PAYMENT**.

## Home

Welcome to Lyoness America INC Lyoness Online Payment, a fast, easy and secure way to make payments.

Payments entered by 8:00 PM EST will be processed on same business day, payments entered after this time will be processed on the next business day

Lyoness Member ID - Account Number 001999000001

Bill Description



Lyoness Member ID

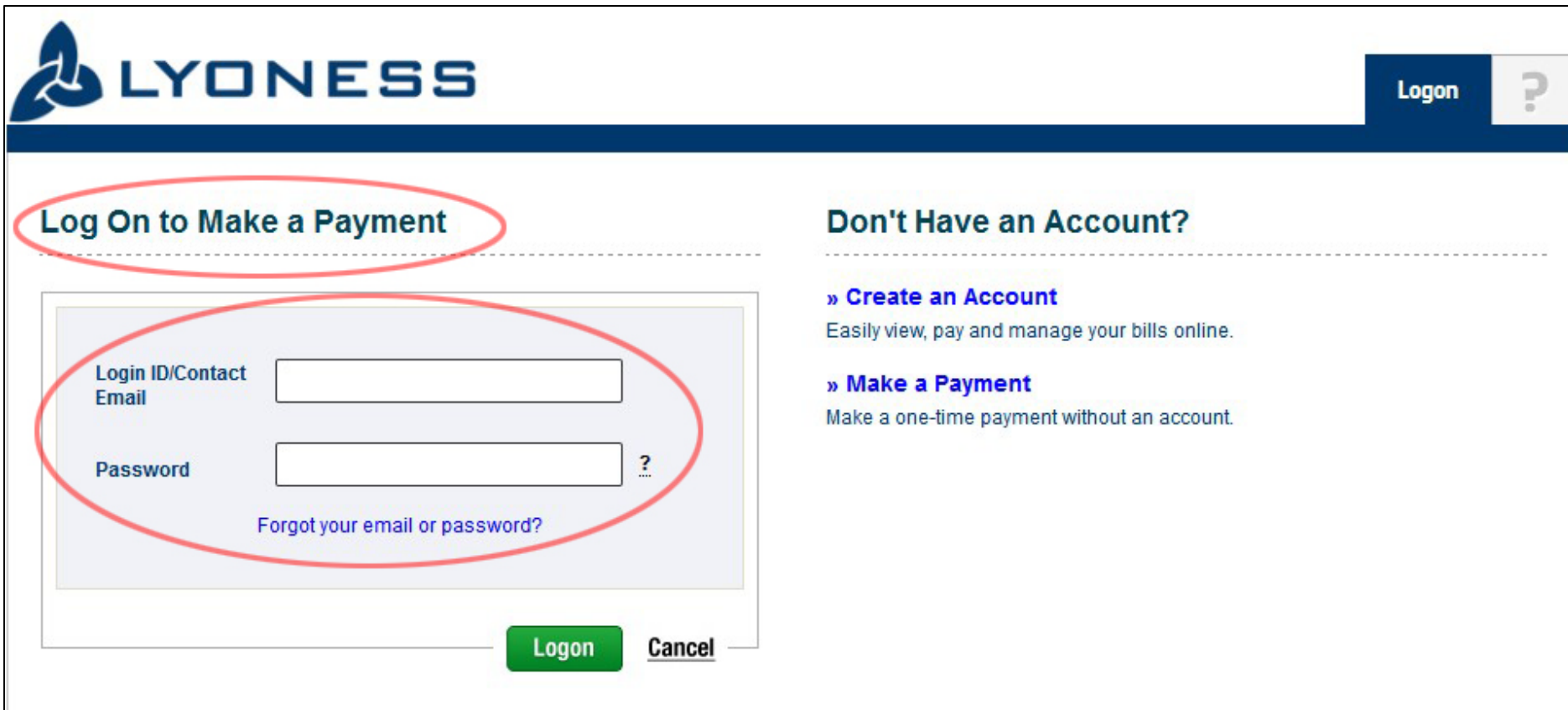
Make Payment

# Login To Your Account

Please click on the **link below** or copy the link to the URL line of your web browser.

<https://www.ecpays.com/epayconsumer/epay/consumer/lyonessus>

Enter your **login** information (circled in red).



**LYONESS** Logon ?

**Log On to Make a Payment**

Login ID/Contact Email

Password  ?

[Forgot your email or password?](#)

**Logon** **Cancel**

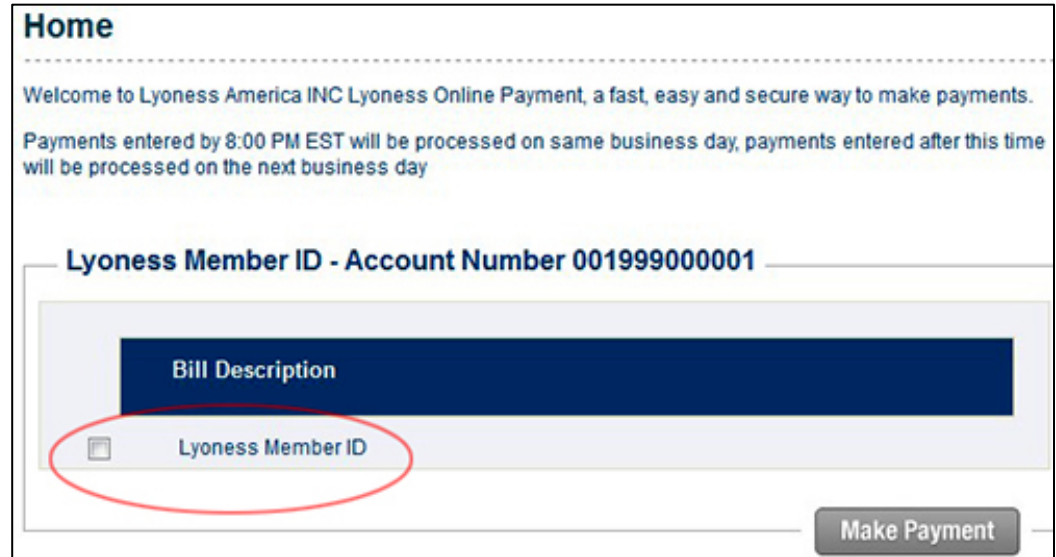
**Don't Have an Account?**

- » **Create an Account**  
Easily view, pay and manage your bills online.
- » **Make a Payment**  
Make a one-time payment without an account.

# Make a Payment

Check the box (circled in red) and click **MAKE PAYMENT**.

This will take you to the Payment Page.



Home

Welcome to Lyoneess America INC Lyoneess Online Payment, a fast, easy and secure way to make payments.  
Payments entered by 8:00 PM EST will be processed on same business day, payments entered after this time will be processed on the next business day

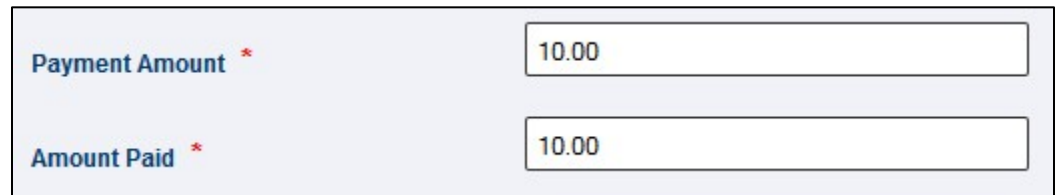
Lyoness Member ID - Account Number 001999000001

Bill Description
<input type="checkbox"/> Lyoness Member ID

Make Payment

There is a **\$10.00 minimum** that can be sent to Lyoneess.

Both **Payment Amount** and **Amount Paid** fields are to be the same.



Payment Amount \* 10.00


Amount Paid \* 10.00

# Make a Payment

Choose your **Payment Method**.

**Payment Method**

Select a mode of payment to pay the bill and enter the account information associated with your payment method

Payment Method \*  

- Please Select One
- Personal Checking**
- Personal Saving
- Business Checking
- Business Saving


Choose your **Payment Date**.

**Memo** can be left blank.

Click **CONTINUE**.

**Payment Information**

Complete the fields below to schedule your one-time payment.

Payment Method	Payment Amount
Personal Checking	\$10.00
Total Amount Paid	\$10.00
Payment Date *	<input type="text"/> 
Memo	<input type="text"/>

**Note: Payments submitted after 8:00 PM EST will be processed on the next business day.**

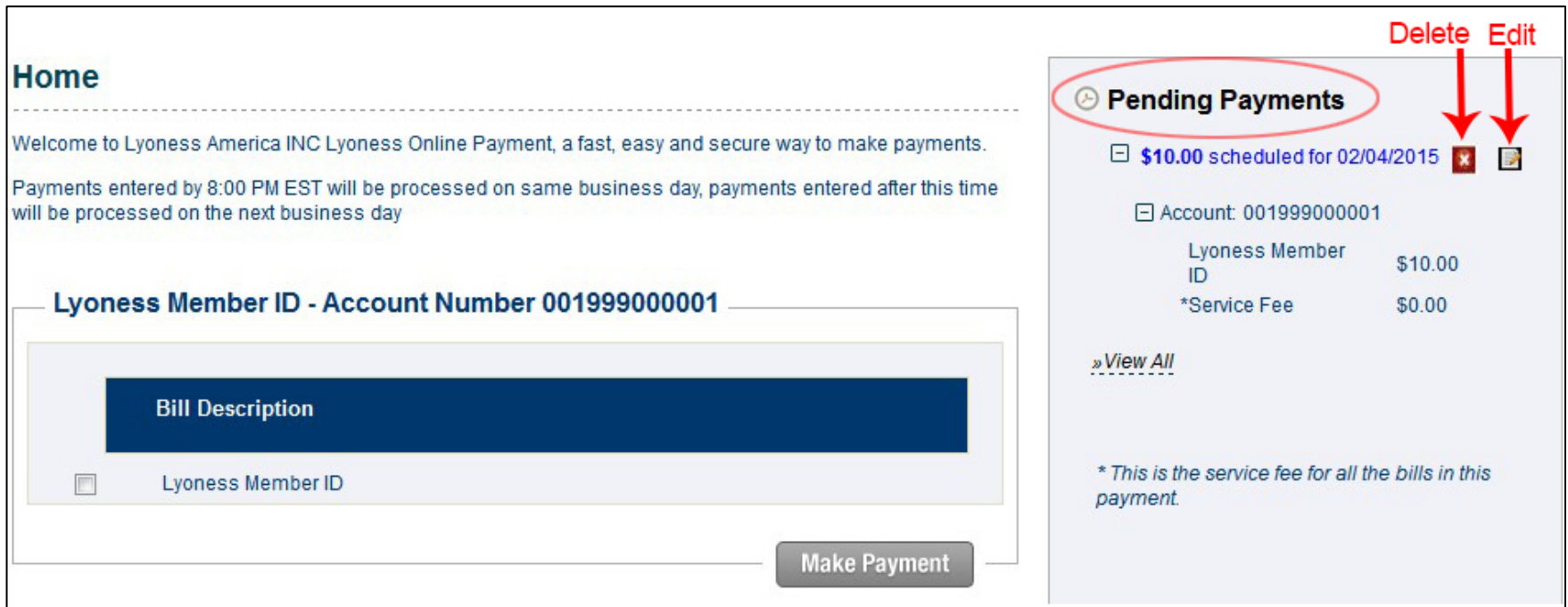
# Make a Payment

- Verify the information entered. Make changes if necessary.
- Authorize the payment by clicking the check box at the bottom of the page.
- Click CONTINUE. This will take you to **PAYMENT CONFIRMATION** page.
- You will also receive a confirmation email from: [payments@lyoness.us](mailto:payments@lyoness.us)
- There is a **PRINT** button at the bottom of the page. Print this page for your records.



# Cancel Payments

- If you wish to modify the payment you just made, click on the **HOME** button at the bottom of your **PAYMENT CONFIRMATION** page.
- Payment can be cancelled or modified by clicking **Delete** or **Edit** buttons ONLY if the payment is still in PENDING status (circled in red).
- Once the payment is successfully deleted or modified, a confirmation email will be sent to you.



The screenshot displays the LyoneSS online payment interface. On the left, the 'Home' section includes a welcome message and a 'Make Payment' button. The main area shows a 'Pending Payments' section with a red oval highlighting the payment details: '\$10.00 scheduled for 02/04/2015'. To the right of this payment are two buttons: 'Delete' and 'Edit', both with red arrows pointing to them. Below the payment details is a table with the following information:

Account: 001999000001	
LyoneSS Member ID	\$10.00
*Service Fee	\$0.00

Below the table is a link to '» View All' and a note: '\* This is the service fee for all the bills in this payment.'

# Payment Inquiry

- If you would like to know the status of your payment, please **REPLY** back to the Confirmation Email that you received from: [payments@lyoness.us](mailto:payments@lyoness.us)
- You may also call us at: *(888) 565-8089*